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SECRET

DDA 82-0987/5
29 April 1982

SECRET
381-1

MEMORANDUM FOR: Chief, Planning and Management Staff
Directorate of Intelligence

25X1

FROM:
Executive Officer to the DDA

SUBJECT: Comments on Establishment of a DDI Industry Exchange Program

REFERENCE: Memo from DDI to DDA, dtd 16 Apr 82, re same Subject

Forwarded herewith, per reference request, are comments provided by the Offices of Security, Logistics, and Finance regarding administrative considerations involving the proposed DDI Industry Exchange Program (IEP). We appreciate the opportunity to comment on IEP and express some of our concerns, particularly in the areas of security and potential conflicts of interest involved. By working together with you on these issues we hope that we can assist in getting the program launched with the proper administrative support as expeditiously as possible.

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Attachments

OS 2 1026-A
OL 2 1765a
ADPP 103-82-12

Distribution:

- 0 - Adse w/atts
- 1 - DDA Subj w/atts
- 1 - DDA Chrono w/o atts
- 1 - EO Chrono w/o atts

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EO/DDA ba(29Apr82)

SECRET

This document becomes UNCLASSIFIED
when separated from attachment.

82-0487/3

26 APR 1982

MEMORANDUM FOR: Deputy Director for Administration

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FROM:

[Redacted]
Director of Security

SUBJECT: Establishment of a DDI Industry Exchange Program

REFERENCE: Memorandum from DDI to DDA, dated 16 April 1982,
same subject

1. The proposed DDI Industry Exchange Program (IEP) has significant security implications. Any program involving short-term access to classified information which might be useful in the individual's career field must be approached with care.

2. The Agency's established precedent for similar programs (summer interns, graduate fellows, Urban League fellows, etc.) is to process participants for staff-like security approvals. In this case, Top Secret Industrial Security Staff Approvals (ISSA/TS) would be appropriate. The ISSA/TS would permit access to any information for which the Industry Exchange Program participants would have a need to know. Security processing would include background investigation and a polygraph examination. Full clearance at the outset of the program will help to preclude the possibility of problems with access later on.

3. If the program participants were to be sequestered in an environment precluding access to Headquarter's information holdings and personnel, the security problems would be eased, but the effectiveness of the program would almost certainly suffer. The close interaction of industrial sector participants with DDI analysts could be severely hampered by security arrangements that restrict their movement or their access to needed information. In addition to the functional disability that might result, the perception of "second class" treatment would become a significant factor.

4. On balance, the optimal approach to security in a program such as this is to process participants for staff-like access, providing maximum flexibility within the limits of the need-to-know principle.

25X1
[Redacted]
OS 2 1026-A

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Establishment of a DDI Industry Exchange Program

FROM:

EXTENSION

NO.

Director of Security
4E-60, Hdqs.

DATE

26 APR 1982

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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1. DDA
7D-24, Hdqs.

27 APR 1982

A security prescription for the proposed DDI Industry Exchange Program (IEP).

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82-0987/2

26 APR 1982

ADPP 103-82-12

MEMORANDUM FOR: Executive Officer, DDA

FROM:
Deputy Director, Office of Finance

SUBJECT: DDI Industry Exchange Program

REFERENCE: DDA 82-0987/1

1. We would like to urge that the proposed Industry Exchange Program be as administratively simplistic as possible. To this end we suggest that the Agency's agreement/contract with the participating corporations provide that:

- o Where a corporation details an employee to the Agency, the parent company will continue to directly pay the employee all salary entitlements and benefits to which he/she is entitled and that the Agency reimburse the corporation monthly or quarterly in one sum the agreed amount the Agency should contribute for the individuals participation in the program. (Since they will receive some benefit from the exchange, our portion should be only part of the total expense.)
- o Where the Agency details an employee to a corporation, the Agency will continue to pay directly the employee's salary and benefits. Any reimbursements between the Agency and the corporation for this detail will be handled as suggested above. Careful attention should be made to restrictions imposed by OGC on government employees participation in employee benefits provided by private corporations.

2. We are of the opinion that this approach to the administration of the program will reduce considerably the administrative burdens on all parties involved and has the potential for the least number of administrative problems.



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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DDI Industry Exchange Program

 FROM: Assistant Director for Policy and Planning
 Office of Finance

EXTENSION

NO.

DATE

26 APR 1982

TO: (Officer designation, room number, and building)

DATE

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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 Executive Officer/DDA

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82-0987/4

8 APR 1982

MEMORANDUM FOR: Executive Officer to the DDA

FROM: James H. McDonald
Director of Logistics

SUBJECT: Establishment of a DDI Industry Exchange
Program (IEP)

REFERENCE: Routing and Record Sheet fm EO/DDA, dtd 19 Apr
82, same sub (OL 2 1765)

1. In response to the referent we have reviewed the memorandum from the DDI on the subject program and submit the following comments for your consideration.

a. To make this program work on a timely basis, private industry representatives should be identified at least six months before the Agency intends to bring them inside. This identification will ensure that they can be investigated and properly cleared. The companies and individuals who would participate in this program must understand that their candidate would have to be investigated and, in fact, polygraphed because they will have staff-like access to our buildings. They probably should be processed as an Industrial Security Staff Approval/Top Secret (ISSA/TS). We consider this to be the appropriate clearance for private industry representatives.

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All portions of this
document are classified
SECRET.

OL 2 1765a

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SUBJECT: Establishment of a DDI Industry Exchange Program (IEP)

25X1 d. Transfusion of technology may be a problem in the
25X1 assignment of industrial personnel to the DDI. As an example, a
25X1 representative from [] may be able to gain
knowledge of technical developments at [] which would
improve the competitive position of his firm. In such a
situation, we believe [] would seek financial relief
through the courts.

e. Technical transfusion could also occur when DDI
representatives bring back from their assignments the special
insights obtained from the company. They must be very careful
in the use of such knowledge when they are involved in the
drafting of requests for proposals or have other interface
directly or indirectly with other contractors.

2. Since some of the above comments have legal implica-
tions in relation to acquisition, we solicited comments from
the Logistics and Procurement Law Division (L&PLD), OGC. That
office shares our concern relative to the patentability
transfer of information. They believe, however, that some sort
of agreement between the participating contractor and the
Agency could be drafted that would have to be negotiated with
each company. The OGC/L&PLD would like to be advised when
negotiations with the companies occur so that they may par-
ticipate to the extent necessary to draft mutually acceptable
agreements thus enabling the program to accomplish its objec-
tives. A copy of the DDI memorandum has been forwarded to the
Administrative Law Division, OGC, for their review of the pro-
posal as it impacts on personnel law matters.

25X1 3. Aside from the security arrangements and the possible
transfusion of technology, I see no other issues of merit.


[]
James H. McDonald

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ROUTING AND RECORD SHEET**SUBJECT:** (Optional)

Establishment of a DDI Industry Exchange Program (IEP)

FROM:**EXTENSION****NO.**

25X1

James H. McDonald
Director of Logistics

OL 2 1765a

DATE

28 April 1982

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. Executive Officer,
Deputy Director for
Administration

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DD/A REGISTRY

FILE: 35

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: EO/DDA
7D-18 Hqs.

EXTENSION

NO.

DDA 82-0987/1

DATE

19 April 1982

TO: (Officer designation, room number, and building)

DATE

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All:

Would you please review the attached and provide your written comments by close of business 22 April. I am aware of the short deadline, and if there is anything we can do to assist you, please let me know.

Att

DDA 82-0987

Distribution:

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1 - EO Chrono

EO/DDA/ba(19Apr82)

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